

MINUTES OF KARMAND CENTRE EXTRAORDINARY GENERALMEETING

3rd March 2020 – 7pm (Day Care Meeting Room)

PRESENT: 37 members in total attended:

Of the Management Committee: Yaseen Hussain (Chair), Suhail Chaudhry (Vice Chair), Tahir Mahmood (Secretary), Ishtiaq Ahmed (Treasurer), Aurangzeb Khan, Akhtar Khan, Tasneem Akhtar, Riaz Mahmood, Abdul Rashid.

Apologies from Mansha Iqbal, Abid Jahangir, Ismail Laher, Kassam Chibbu, Latif Fatima.

Of the Members :Zarith Nasa, Anisa Bi, Madia Hussain, Khurram Hussain, Mohammed Saleem, M Suleman Khan, Nusat Hussain, Mohammed Yasin, Asad Yasin, Mohsin Yasin, Faisal Yasin, Khurram Riaz, Asam Riaz, Maryam Afshan, Mohammed Najeeb, Mohammed Afzal, Ashfaq Khan, Rahim Dad, Mohammad Mushtaq, Fateh Alam, Afaq Alam, Aqeel Ahmed, Azhar Hussain, Intkhab Alam, Mohammed Ishtiaq, Kamran Younas, Iftikhar Ali, Qazafi Matloob

ALSO PRESENT: Rashid Ahmed (Manager) Abdul Ismail (Independent Advisor), Clive Whittakar (CVS Advisor)

1. WELCOME – The meeting was quorate at the start. Yaseen Hussain chaired the meeting. Welcomed all to the meeting and thanked members for their attendance. Clive Whittaker was introduced to the members. Clive works for CVS and had been requested by the Management Committee to help with drafting the new Constitution for Karmand Centre to become a Community Interest Organisation.
2. One member asked for the meeting to be explained in a community language and Rashid (Manager) duly obliged.
3. C.I.O – Clive explained the purpose of his role and the purpose for the change of status of Karmand Centre as an entity. He presented a brief history of Karmand Centre's non-incorporated status as a Community Organisation from its inception in the early 1980s. The current Constitution does not give any legal protection the Trustees or its members. The Charities Commission invented the Incorporated status to give legal identity to an organisation and protection and enable charities to reduce their risks. Clive gave a brief timeline of activities over the past couple of years to get the proposed Constitution to its current form by liaising with Management Committee members and the Charities Commission. He explained to members that in essence the organisation will be the same and the same rules will apply (except there will be more details in the rules) and the same name will remain. The proposed Constitution is a mixture of the current Constitution and the requirements stipulated by the Charities Commission for Incorporated status. The new Constitution will provide extra security for Trustees and members and limit any liability. The current membership needs to approve the changes for the new Constitution to take effect. Until it is formally accepted by the Charities Commission the organisation will continue to operate under the current constitution. There is no hidden agenda. The objective is to ensure Trustees have less risk, and the organisation has legal status. It will also be better for employees also. Contracts will also be in line with the organisation's new identity and status. Karmand Centre will be treated as any company would be and it will continue to report to the Charities Commission as present. Once it is registered by the Charities Commission the existing Trustees will no longer be needed and their role can/will be ended. The new legal entity will hold its own assets.
4. Current /New Constitution. Tahir (Secretary) explained that the current Constitution which has been in effect since 28.6.2017 has 15 Clauses. The new proposed Constitution has 33 Clauses. Some of the additional Clauses are a requirement of the Charities Commission to Incorporated Status and some of the Clauses are existing Clauses that have been separated to include further details. Members were informed that the current and new Constitution has been on display in the Centre over the past few weeks and on the Centre's website and notification had been sent to members to inform them of this. Paper copies of the current Constitution were also circulated at the meeting. Secretary explained that the whole purpose of the EGM and invitation to members was for the new Constitution to be approved. A lot of hard work, time and effort had been put into this activity. Secretary then went through each of the 33 clauses of the new Constitution clause by clause to explain which clause was not changed and which clause had been added or changed in line with Charities Commission requirements. Furthermore the Secretary explained that the 2 major clauses were the AIMS & OBJECTIVES clause which was read out from both Constitutions and the changes in wording noted; and the clause at 31 (Indemnity) which provides the security and protection to the Trustees and Members.
5. PROPOSALS
Members were given opportunity to ask questions but none were asked.
 - a. A proposal was presented to the meeting to "repeal the current constitution and approve the new constitution by way of holding up a Green Card (issued to all members as they signed in). 33 voted in favour of approving the new Constitution. Nil voted in favour of not adopting the new Constitution. The motion was passed to repeal the current Constitution and approve the new Constitution.
 - b. A proposal was put to the meeting to transfer the current membership to the new organisation / new status. 32 voted in favour. Nil voted against. Motion to transfer membership was therefore passed.

- c. A proposal was put to the meeting to authorise the current Management Committee to transfer all its assets to the new organisation / new status. 32 voted in favour or transferring assets. Motion was therefore passed.
- d. A proposal was put to the meeting to Wind Up the current organisation by 31.3.2020 However a period of parallel working would be needed to inform current funding providers of the change of status and to seek their approval of their current funding. If funders raise any objections then it may result in the current organisation remaining in existence until all funded projects come to an end and after which the new organisation will take on new contracts. Put to vote to Wind Up current organisation – 32 voted in favour and nil voted against. Therefore the proposal to Wind Up was passed.

6. NEXT STAGES

The Charities Commission will be updated following today's EGM meeting and the process to become a Community Interest Organisation will be pursued.

All members who attended were thanked for their participation and involvement.

MEETING CLOSED 7.40pm

Minutes by Tahir Mahmood (Secretary)

Chair

Date :